

# TIMELINE for Statutory Assessment

## Stages 4 & 5 of the Special Educational Needs Framework

**Parent, School or another Professional requests Statutory Assessment**

EA decide within 6 weeks if they are going to do an assessment



6 weeks

**EA sends parent a notice of consideration (usually within 10 days)**

Period of at least 22 days within which parent can provide representations and evidence of need



Still part of the 6 weeks

**If EA decides to do a Statutory Assessment**

EA has 10 weeks to complete the Assessment



6+10 = 16 weeks  
= 4 months

If EA decide **NOT** to do an assessment parents have 2 months to appeal

**When Assessment is completed EA considers if a Statement is needed**

EA has 2 weeks to decide if they will issue a Statement



16 weeks + 2 weeks  
= 4.5 months

**Time Limit for carrying out Assessments & proposed Statements**

It should take no longer than 18 weeks to issue a proposed Statement, from the date of either the EA receiving the request or the issue of the notice under Article 15(1) whichever is appropriate



Total 18 weeks  
= 4.5 months

**EA sends proposed Statement & invites parents to send Representations/comments**

Parents should send comments within 15 days.  
\*\*\*\*  
EA has 8 weeks to consider parents comments before finalising the Statement



18 weeks + 6 weeks  
= 26 weeks  
= 6.5 months